

Alberta Caregivers Association

Financial Statements

December 31, 2013

Alberta Caregivers Association

Financial Statements

December 31, 2013

	Page
Independent Auditors' Report	3
Statement of Operations	4
Statement of Changes in Net Assets	5
Statement of Financial Position	6
Statement of Cash Flows	7
Notes to the Financial Statements	8 - 10

Independent Auditors' Report

To the Members of Alberta Caregivers Association

We have audited the accompanying financial statements of Alberta Caregivers Association, which comprise the statement of financial position as at December 31, 2013, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations the Alberta Caregivers Association derives revenue from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of Alberta Caregivers Association. Therefore, we were not able to determine whether any adjustments might be necessary to donation and fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended December 31, 2013 and 2012, current assets and net assets as at December 31, 2013 and 2012.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of the Association as at December 31, 2013 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Edmonton, Canada
March 20, 2014


Chartered Accountants

Alberta Caregivers Association

Statement of Operations

For the year ended December 31,	2013	2012
Revenues		
Grants	\$ 331,143	\$ 219,527
Casino	26,691	38,390
Fundraising and other	37,889	29,131
Donations	5,911	15,791
	401,634	302,839
Expenditures		
Events	4,584	1,553
Fundraising	5,119	4,766
Insurance	2,489	2,246
Materials and consultants	44,652	16,333
Office	13,531	11,636
Professional fees	4,250	4,200
Rent	21,485	20,564
Travel	8,937	5,291
Wages and benefits	264,058	228,141
	369,105	294,730
Excess of revenue over expenditures	\$ 32,529	\$ 8,109

Alberta Caregivers Association

Statement of Changes in Net Assets

For the year ended December 31,	2013	2012
Unrestricted, beginning of year	\$ 10,753	\$ 2,644
Excess of revenue over expenditures	32,529	8,109
Unrestricted, end of year	\$ 43,282	\$ 10,753

Alberta Caregivers Association

Statement of Financial Position

December 31, **2013** **2012**

Assets

Current

Cash (note 3)	\$ 817,391	\$ 94,963
Accounts receivable	1,920	2,100

\$ 819,311 **\$ 97,063**

Liabilities

Current

Accounts payable and accrued liabilities	\$ 19,686	\$ 27,137
Deferred contributions (note 4)	756,343	59,173

776,029 **86,310**

Net Assets

Unrestricted

43,282 **10,753**

\$ 819,311 **\$ 97,063**

Approved on behalf of the board:



Director


Louise St. Germain, Director

Alberta Caregivers Association**Statement of Cash Flows**

For the year ended December 31,	2013	2012
Cash provided by (used for)		
Operating activities		
Excess of revenue over expenditures	\$ 32,529	\$ 8,109
Change in non-cash working capital items		
Accounts receivable	180	4,830
Accounts payable and accrued liabilities	(7,451)	956
Deferred contributions	697,170	(57,130)
Increase (decrease) in cash	722,428	(43,235)
Cash, beginning of year	94,963	138,198
Cash, end of year	\$ 817,391	\$ 94,963

Alberta Caregivers Association

Notes to the Financial Statements

December 31, 2013

1. Nature of operations

Alberta Caregivers Association provides information, networking and advocacy for principal caregivers and seeks parity for principal caregivers with the health care professionals caring for loved ones.

The Association is a registered charity under the Income Tax Act of Canada and as long as it continues to meet the requirements of the Act, is not taxable.

2. Significant accounting policies

The Association applies the Canadian accounting standards for not-for-profit enterprises.

(a) Revenue recognition

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(b) Property and equipment

The Association expenses capital assets in the year of purchase. During the year, leaseholds, computers and office equipment with a value of \$6,618 (2012: \$2,330) were expensed.

(c) Contributed services

Volunteers contributed time to assist the Association in carrying out its programs. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Alberta Caregivers Association

Notes to the Financial Statements

December 31, 2013

2. Significant accounting policies (continued)

(d) Financial instruments

Financial assets originated or acquired or financial liabilities issued or assumed in an arm's length transaction are initially measured at their fair value. In the case of a financial asset or financial liability not subsequently measured at its fair value, the initial fair value is adjusted for financing fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption. Such fees and costs in respect of financial assets and liabilities subsequently measured at fair value are expensed.

The Association subsequently measures the following financial assets and financial liabilities at amortized cost:

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

At the end of each reporting period, management assesses whether there are any indications that financial assets measured at cost or amortized cost may be impaired. If there is an indication of impairment, management determines whether a significant adverse change has occurred in the expected timing or the amount of future cash flows from the asset, in which case the asset's carrying amount is reduced to the highest expected value that is recoverable by either holding the asset, selling the asset or by exercising the right to any collateral. The carrying amount of the asset is reduced directly or through the use of an allowance account and the amount of the reduction is recognized as an impairment loss in operations. Previously recognized impairment losses may be reversed to the extent of any improvement. The amount of the reversal, to a maximum of the related accumulated impairment charges recorded in respect of the particular asset, is recognized in operations.

(e) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in operations in the period in which they become known.

3. Cash

Cash includes \$68,064 (2012: \$13,860) held in the Casino account which is restricted by the Alberta Gaming and Liquor Commission to approved charitable expenditures.

Alberta Caregivers Association**Notes to the Financial Statements**

December 31, 2013

4. Deferred contributions

Unearned revenue represents funds received for various programs and will be recognized as revenue in the fiscal year in which the related expenses are incurred. Unearned revenue relates to the following programs:

	2013	2012
Alberta Health	\$ 605,222	\$ -
Casino	64,794	10,613
Corporate grants	-	45,560
FCCS - CST	-	3,000
New Horizons	21,327	-
Status of Women	65,000	-
	\$ 756,343	\$ 59,173
